



## BILLY D. RAY PURCHASER OF THE YEAR AWARD

### Nomination Form

Nominee Name: \_\_\_\_\_

Current Employer: \_\_\_\_\_

Title: \_\_\_\_\_

#### **Contributions to Purchasing**

Describe how the candidate has made significant contributions to the advancement of purchasing within the past two years: \_\_\_\_\_

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#### **Contributions to Professional Development**

The candidate has made significant contributions to professional development within the past two years as demonstrated by: \_\_\_\_\_

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#### **Contributions to the Entity He or She Serves**

The candidate has made significant contributions to the governmental entity that he or she serves within the past two years as demonstrated by: \_\_\_\_\_

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**Professional Certification**

The candidate has exhibited high standards of professionalism and ethics within the past two years as demonstrated by: \_\_\_\_\_

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\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Contributions to the CAGP and/or NIGP**

The candidate has made significant contributions to the CAGP and/or NIGP within the past two years as demonstrated by: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Extra Comment Area As Needed**

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**Ethics Statement (Must be signed by the nominator and the nominee’s immediate supervisor)**

I hereby certify that the information submitted on or with this form is true and accurate to the best of my knowledge.

\_\_\_\_\_  
Nominator’s Signature

\_\_\_\_\_  
Immediate Supervisor’s Signature

**Please return by February 6, 2012 to:**

**Mail: City of Greensboro, Purchasing Division  
Attn: Ron Goodwin  
PO Box 3136  
Greensboro NC 27402**

**Fax: (336) 373-2184      E-Mail: [ron.goodwin@greensboro-nc.gov](mailto:ron.goodwin@greensboro-nc.gov)**

## Activity Guide

Please consider the following example descriptions of activities. Other activities may also qualify.

The candidate has made significant contributions to the advancement of purchasing within the past two years as demonstrated by:

- Publishing articles on purchasing in professional publications, chapter or agency newsletters.
- Initiating innovative concepts, assisting with the development or implementation of new ideas in purchasing processes
- Serving as a member of a special task force or agency team on purchasing related subject.
- Serving as a discussion leader or panel member at a professional purchasing association conference or meeting
- Other

The candidate has made significant contributions to professional development within the past two years as demonstrated by:

- Writing, revising or presenting course material for professional development seminars
- Serving as an instructor, discussion leader, or coordinator of professional development seminars
- Attending professional development seminars or taking courses in procurement
- Other

The candidate has made significant contributions to the governmental entity that he or she serves within the past two years as demonstrated by:

- Assisting or aiding in the development or revision of a manual for purchasing personnel, users, or vendors
- Serving on a committee or task force involved in developing, implementing or revising purchasing procedures
- Implementing/coordinating or aiding/assisting in a new approach to procurement providing more efficiency in the procurement process
- Serving on a governmental group or association other than purchasing (i.e. Mayor's Committee on Safety, Government Employees Credit Union, United Way, Employee Recognition Committee, etc.)
- Other (i.e. Agency awards, letter of recommendation from departments, recognition of good customer service, etc.)

The candidate has exhibited high standards of professionalism and ethics within the past two years as demonstrated by:

- Holding the CLGPO, CPPO, CPPB or C.P.M. designations
- Any other professional certifications

The candidate has made significant contributions to the CAGP and/or NIGP within the past two years as demonstrated by:

- Serving as an Officer of the Chapter
- Serving as a Board Member of the Chapter
- Serving as a Committee Chairperson of the Chapter
- Coordinating a professional meeting, special event or training for the Chapter
- Developing a special survey, study, or report for the Chapter
- Other